



**ARCHITECTURAL REVIEW BOARD
AGENDA
Thursday, January 31, 2019
6:00 p.m.
Council Chambers**

- 1) Call to Order**
- 2) Roll Call**
- 3) Review and Approval of November 29, 2018 Meeting Minutes**
- 4) Public Hearings**
- 5) New Business**
 - a. CLG Historic Preservation Conference Update**
 - b. Planning for 2019**
- 6) Staff Report**
- 7) Officer Elections**
 - a. Chair**
 - b. Vice-Chair**
 - c. Secretary**
- 8) Adjournment**



MINUTES

Town of Pulaski Architectural Review Board
November 29, 2018
Council Chambers

Members Present: Janet Hanks; Bob McKinney; Jon Shames

Members Absent: Kevin Meyer

Town Staff: Justin D. Sanders, Planner I
Nichole Hair, Deputy Town Manager and Zoning Administrator
Michael Pulice, Virginia Department of Historic Resources
Aubrey Von Lindern, Virginia Department of Historic Resources

1. Call to Order

Chairperson Hanks called the meeting to order at 6:01 PM

2. Roll Call

Following the roll call, it was determined that a quorum was present to conduct business.

3. Review and Approval of June 7, 2018 Minutes

Mr. Shames made a motion to approve the June 7, 2018 meeting minutes, seconded by Mr. McKinney. The motion passed unanimously.

4. Public Hearings

5. Old Business

6. New Business

CDBG Façade Enhancement Program

Ms. Hair provided the Board with an overview of the Downtown Revitalization Project and Master Plan, funding through a Community Development Block Grant from the Virginia Department of Housing and Community Development.

Ms. Hair informed the board that the final contract had been executed between the town and the Department of Housing and Community Development. This has allowed the town to begin to work with the participants in the façade enhancement program to begin designs for their projects. Ms. Hair stated that each property owner would be asked to submit a \$500

application fee before meeting with the architects to draw up plans for each façade. Ms. Hair stated that this will provide some buy-in from the participating property owners and would provide some cash on hand for the grant as work proceeds.

Ms. Hair also stated that the board would be receiving the proposed façade drawings for review in a series of phases to expedite and streamline the review process.

With no other questions, Mrs. Hanks thanked Ms. Hair for the presentation.

CLG Historic Preservation Conference Update

Mr. Sanders informed the board that planning for the CLG Historic Preservation Conference was well underway. The conference, which has been branded “Revitalization Revival: A Big Tent Approach to Preservation” will be held on May 1-2, 2019 at various sites throughout town. The conference planning committee had recently met to discuss speakers and flesh out the conference programming. Mr. Sanders is handling local logistics with Ms. Van Noy from Pulaski on Main.

Mr. Sanders described the partnership with the Virginia Department of Historic Resources, who will be hosting their annual Architectural Review Board training on the first day of the conference. Mr. Sanders encouraged all ARB members to register to attend this training and the full conference.

Mrs. Hanks will be serving as the ARB’s liaison to the conference steering committee.

With no questions, Mrs. Hanks thanked Mr. Sanders for the update.

CLG Reaccreditation Review

Mr. Sanders introduced Ms. Von Lindern and Mr. Pulice from the Virginia Department of Historic Resources. He informed the board that he and Ms. Hair had met with DHR staff earlier in the day to review the CLG Accreditation Materials which had been submitted. Town staff also provided DHR staff a tour of town to discuss possible projects and opportunities.

Ms. Von Lindern was complimentary of the work that Pulaski was doing in regards to its historic resources, and expressed her confidence that the ARB was on the right track. She noted that the board should continue to work to recruit an architect to fill the vacancy on the board. She also asked that town staff work to include information about the ARB and its work on the town’s website. Mr. Sanders stated that staff intends to add this content to the website in the coming weeks.

Mr. Pulice then provided an overview of the services that were available through the regional office for DHR, which is located in Salem. He outlined training opportunities for the board and community, and other resources available to Pulaski as a Certified Local Government.

Mr. Pulice and Ms. Von Lindern also commented on the CLG Grant Program and encouraged the town to continue to apply for funding under the grant program. Ms. Von Lindern noted that

Pulaski has a lot of interest focused on it from the state and region, which would make it a competitive candidate for funding.

Planning for 2019

Mr. Sanders thanked the ARB for their continued dedication to the board over the course of 2018 and encouraged the members of the board to consider what areas they would like to focus on in 2019.

Mrs. Hanks challenged the board to consider programming, educational opportunities, and other areas of focus for the coming year to be discussed at the next meeting.

7. Staff Report

8. Adjournment

With there being no further business to discuss, Chairperson Hanks adjourned the meeting at 6:57 pm.

Janet Hanks, Chairperson

ATTEST:

Justin D. Sanders
Planner I

Revitalization Revival: A Big Tent Approach to Preservation											
Wednesday, May 1				Thursday, May 2							
7:30 AM - 9:00 AM	ARB Training Registration Lobby Jackson Park Inn			Conference Registration Lobby Jackson Park Inn					7:00 AM - 8:30 AM		
9:00 AM - 12:00 PM	Architectural Review Board Training Banquet Room Jackson Park Inn <i>Separate Registration Required</i>			Conference Welcome & Opening Plenary Session <i>Building the Big Tent: Creating a Inclusive Preservation Ethic in Your Community</i> Historic Pulaski Theatre					8:45 AM -10:00 AM		
	Breakout Sessions			Adaptive Reuse Practices Case Studies: Historic Schools Historic Pulaski Theatre	Heritage Tourism Programming Pulaski Train Depot		Pro Forma Perfection (and Re-boot When Plans Go Awry) Municipal Building	10:15 AM - 11:00 AM			
					Public Art & Murals Pulaski Train Depot			11:15 AM -12:00 PM			
12:00 - 1:30 PM	Lunch on Your Own		Lunchtime Plenary Session <i>Cultural Heritage Preservation as an Economic Development Tool</i> Banquet Room Jackson Park Inn					12:15 PM - 1:45 PM			
1:30 PM - 4:30 PM	Architectural Review Board Training Banquet Room Jackson Park Inn <i>Separate Registration Required</i>		Intensives with State Agencies Lounge Jackson Park Inn	Breakout Sessions	Disaster Preparedness & Response for Historic Structures Pulaski Train Depot	Preservation of Historic Theatres Case Studies & Roundtable Discussion Historic Pulaski Theatre		Historic Tax Credits Municipal Building	2:00 -2:45 PM		
	Breakout Sessions	Developing & Enforcing an Historic Preservation Ordinance Municipal Building				Funding Sources Jackson Park Inn	3:00 PM - 3:45 PM				
4:30 PM - 5:30 PM	Conference Registration Lobby Jackson Park Inn	Architectural Walking Tour Downtown Pulaski	Architectural Walking Tour Downtown Pulaski		Preservation Trade Show Pulaski Train Depot			4:00 PM - 5:00 PM			
6:00 PM - 8:00 PM	Welcome Reception 21 5th Street, NE										

- Practices Track
- Community and Culture Track
- Funding Track
- Conference Wide Sessions
- Breaks